



Project

We strive for a just world that advances children rights and equality for girls

Lai Chau & Kon Tum

Terms of reference

Develop gender responsive parenting platform guideline

I. Overview:

1. About the project:

Plan International Vietnam (PIV) is an international humanitarian, child centered community development organization, without religious, political or governmental affiliation. Plan International Vietnam, in cooperation with the local authorities, is currently implementing projects in 9 provinces and cities in the northern and central regions of the country.

Plan International Vietnam (PIV) recently developed its fifth Country Strategic Plan (CSP5) for 2020-2025, which will guide all the projects implemented through Plan Vietnam during this period. The CSP5 also outlines the current situation of children in Vietnam, and Plan's response to these issues through 3 main programs including Gender Responsive Parenting, Gender Based Violence, and Youth Economic Empowerment.

The Gender Responsive Parenting program is to support CSP5 to achieve the strategic objective Girls grow up physically and mentally healthy, the program outcomes are (i) Parents/caregivers, female and male, are responsive care-givers for their children (ii) Parents/caregivers, female and male, share equally decision-making and childcare responsibilities within the home.

The programme plan to support parenting groups/programmes, that promote quality care infants and children and promote male engagement in ECD and provide comprehensive and multi-disciplinary supports for parents/caregivers, who need to take care their young children.

With the support from Belgium donors, Plan International Vietnam has initiated a project titled "We strive for a just world that advances children rights and equality for girls" (hereafter called the project), which will be implemented from July 2017 to December 2021 across 9 communes in Kon Tum and Lai Chau provinces. The geographic details are as follows:

Provinces	District	Communes				
Lai Châu	Sìn Hồ	Làng Mô	Tả Ngảo	Tả Phìn	Ma Quai	
Kon Tum	Komplong	Măng Bút	Đăk Ring	Măng Cành	Xã Hiếu	Đăk Tăng

The project has 2 main components – Early Childcare and Education and Disaster Risk Reduction. Each one has a specific objective but they are strongly connected and operate as a continuum within the education sector. Both the components target young children in ethnic minority areas, focusing on young



children from 0-8 years of age and children in primary and lower-secondary schools (6 to ±15 years) as direct beneficiaries in Lai Chau & Kontum provinces with the expectation to reach 2000 children.

- **1st component:** Children between 0-8 years of age can have the right to high-quality education and care to ensure a smooth transition into primary school. This will be achieved by gradually changing the behavior of different actors, which will lead to better quality early childhood care and pre-primary education. Plan and its partner, Women's Union, will raise awareness among parents and within communities to promote this objective. The project will also strengthen local authorities (communes and ministry services) in synergy with the Belgian actor, the Flemish Association for Development Cooperation and Technical Assistance (VVOB) to improve the quality of teaching in pre-schools. Best practices developed in the intervention area will be scaled-up by means of constant advocacy and exchange with the government and the Ministry of Education.
- **2nd component:** Children in primary and lower-secondary schools (6 to ±15 years) can safely study in a resilient environment by increasing awareness, knowledge and involvement of students and communities in environmental protection, climate change adaptation and disaster risks reduction. Plan and its partners, Women's Union and Live & Learn, will empower children, raise awareness, strengthen local authorities (schools, provincial services of the Ministry of Education), and conduct evidence-based advocacy to show best practices in order to scale-up the approach.

In the component 1, the project focuses on improving knowledge and skill for parents/ caregivers on ECD not only in Lai Chau & Kon Tum but also national wide through followings community based models:

- The parenting group with children under 3 of which parents and children meet at least once a month to improve knowledge & skill on ECD under the facilitation of community facilitator/ volunteer and under the management of women union (WU)
- The nutrition parenting group for children under 3 of which parents/ caregivers will be provided knowledge on healthy & nutrition and skill to cook nutrition food for their children from local & existing materials/ ingredients.
- The parenting group from 4-8 of which parents meets at least once a month to improve knowledge & skill on ECD under the facilitation of community facilitator/ volunteer and under the management of VWU
- The parenting group from 0-8 mainstreaming into the VWU system meets once a month or quarterly to improve knowledge & skill on ECD for parents under the facilitation and management of WU staff

As expectation to merge all existing groups into one parenting group as a platform for relevant activities aiming at well-being and development of children under 10. This platform will connect with, integrate into, and mobilize resources from other systems and networks such as health and nutrition system, family and community network, preschool groups, and other relevant CSO and governments' programs to promote the multi-stakeholder approach

This TOR is looking for a consultant team to develop the gender responsive parenting platform guideline focusing on ECD for children under 10 .

2. Gender responsive Parenting Platform Guideline

2.1.Objective of the Gender responsive Parenting Platform Guideline Package

Under Plan International Vietnam (PIV), the program on Gender-responsive Parenting aims to promote Maternal and New-born health, early learning, language and cognitive development and child protection. Establishing parenting groups as a key mechanism and entry point to strengthen integrated, gender-responsive ECD. Through the groups, parents and caregivers develop the required knowledge and skills to nurture their children, including nutrition, child protection and early learning and stimulation. The groups actively promote men and women’s equal roles in caregiving and challenge gender stereotypes in the home.

Thus, PIV expect to have a Guidance package on gender responsive Parenting Platform which enable PIV and its partner to achieve its target in approved programme framework

2.2. Scope of work:

2.2.1. Deliverables

- a. The Parenting Platform Guideline for parenting program’s organizers and parenting groups’ facilitators
- b. The TOT training manual for core trainer teams

The requirement for deliverables should be:

- Be clear and easy understanding for core trainer team and the community volunteer
- Be adapted with culture and conditions of ethnic groups
- Be gender sensitive
- The Parenting Platform Guideline for parenting program’s organizers and parenting groups’ facilitators is both in Vietnamese and English.

2.2.2. Task of consultants

The hired consultant(s), in close collaboration with Women’s Union, Plan staff and our partners, will be responsible for detail the work of developing the Parenting Platform Guideline Package including:

- Undertake a desk review of documents of parenting education provided by Plan Vietnam, Women Union and other relevant organizations for the community based mapping
- Learn thoroughly current design model, programme interventions of Plan Vietnam and Women Union on parenting and ECD through consultation with Plan Vietnam and its partners
- Develop outline for the Gender Responsive Parenting Platform Guideline B
- Develop the complete guideline, which include main 3 parts:
 - o Guidance for parenting program’s organizers on how to operate parenting groups and engage others sectors of ECD;
 - o Guidance for parenting group’ facilitator to operate the group with engagement of others stakeholders working on ECD;
 - o Tools to monitoring the parenting platform
- Develop a TOT training manual for core trainers of provinces base on on the guideline.

2.2.3. **Time frame:** The assessment will take place from January to April 2021. The final document should be completed by April 2021. The proposed schedule for this consultancy is listed below.

#	Proposed activity	Completion Deadline	Benchmarks	Responsible body
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1	Preparation: Study project document on parenting education	First week of February 2021	All related project document/data collected	Consultant team
2	Develop outline	Second week of February 2021	Revised the outline	Consultant team with the technical support from Plan staff and its partners
2	Develop the package	March 2021	Draft package	Consultant team with the technical support from Plan staff and its partners
4	Finalize package	First week of April 2021	Final package	Consultant team
5	Develop the TOT training manual based upon the guideline	Second week of April 2021	Draft package	Consultant team with the input/ comments from Plan and its partners
6	Finalize the TOT training manual based upon on the guideline	Third week of April 2021	Final package	Consultant team

2.2.4. Specific requirements for the consultant/s:

Technical expertise: The national consultant(s) should have the following qualifications to effectively carry out the proposed tasks:

- Strong knowledge of Vietnam’s governance context and relevant national policies.
- Advanced degree in education, child early stimulation, early childhood education, and health, nutrition.
- Significant experience working in ECD in development field.
- Significant experience working in Behavior change
- Knowledge of children’s rights and gender sensitive .

Submit proposal: while applying, the consultant applicant is requested to submit a full proposal. Specifically:

The understanding of the document

- Description of proposed document to develop

Costs

- Estimated total working days
- Estimated rate and costs for this consultancy package only

Human resources

- List of consultant team members, expertise and task assignment in the frame of this consultancy
- Consultant’s CVs
- Any material/document as reference related to this assignment

3. Accountability and Responsibility



- The consultant team will work under direct supervision and guidance of the Project Coordinator of the Project with the technical support of Technical Lead.

4. Budget

- Budget for the consultancy will be based on the proposed methodology and the negotiated number of working days.

5. Ethical and child protection statements

- As an international child-centered community development organization whose work is underpinned by the United Nations Convention on the Rights of the Child (UNCRC), Plan is committed to ensuring the fulfillment of children's rights including their rights to protection. The selected consultant must comply with the requirements and understand the sanctions that may be applied for breaches of Plan's Child Protection Policy. This commitment will be evidenced by signing the policy prior to the beginning of the consultancy contract.
- Consultant's proposal should include statements on how they will ensure ethics and child protection in the assessment process in accordance with Plan's Research Policy and Standards which are available at our website: <https://plan-international.org/research-policy-and-standards>
- The evaluation must ensure appropriate, safe, non-discriminatory participation; a process of free and unforced consent and withdrawal; confidentiality and anonymity of participants.

6. Submission of Proposal and contact person at Plan

Please send the proposal to the following email addresses: hang.lekim@plan-international.org and thuy.nguyenthi@plan-international.org; closing date to apply for this consultancy service: **4/2/2021**. The short-listed consultant(s) will be contacted for interviews.

If you need further information or clarification, please contact

Ms. Le Kim Hang – Project Coordinator at (hang.lekim@plan-international.org) and Ms. Ho Thi Minh Nguyet – Project Coordinator at nguyet.hothiminh@plan-international.org