

Terms of Reference

Workshop Facilitator

Promoting the Inclusion of People with Disabilities in GREAT's Partner Projects

Location	Lao Cai, Son La
Assignment duration	April – May 2020
Days	7 days (maximum)
Start date	April 2020 (to be continued)
Deadline	5pm, 12 March 2020

ABOUT US

With more than 30 years of experience, Cowater International is Canada's global leader in management consulting services specializing in international development. We have managed the implementation of over 800 projects in more than 80 countries around the globe for clients such as DFID, DFAT Australia, the World Bank and Global Affairs Canada. We work with governments, partner organizations, communities and civil society to design and implement sustainable solutions that generate lasting social, economic and environmental impacts. Our adaptive approach to management has led to our award-winning work and recognition as one of Canada's Best Managed Companies in 2017 and 2018.

BACKGROUND

Cowater International is seeking to recruit a highly qualified Workshop Facilitator to support the Aus4Equality|Gender Responsive Equitable Agriculture and Tourism (GREAT) Program's upcoming Workshop on promoting inclusion of people with disabilities in GREAT partner projects.

The GREAT Program is a flagship initiative of the Australian aid program in Vietnam – it commenced in November 2017 and will run for five years (2017 to 2021). The Program is promoting women's economic empowerment (WEE) in the ethnically diverse north-west region of Vietnam. The primary beneficiaries are women living in the provinces of Son La and Lao Cai with an overarching emphasis is placed on the inclusion of women from ethnic minority communities. The Program is partnering with approximately 50 organisations to deliver results, including private sector actors, governmental and non-governmental organisations, and research institutions.

The objectives of the Aus4Equality|GREAT Program are:

Objective 1 – Empowering local women: Women living in local communities have increased capacity, space and choices to beneficially engage with agriculture and tourism businesses.

Objective 2 – Inclusive businesses partnerships: Selected private sector actors within the agriculture and tourism sectors innovate to profitably and sustainably trade with more women entrepreneurs and operate in gender sensitive ways.

Objective 3 – Improving sector governance and policy: Government agencies reinforce policies, and enact plans, regulations and services that enable more inclusive socio-economic development.

Gender equality and social inclusion (GESI), including the inclusion of people with disabilities, is an important cross-cutting issue for the GREAT Program.

SUMMARY OF POSITION

The workshop facilitator will work closely with the Program's Gender Equality and Social Inclusion (GESI) Advisor to finalize the workshop program, prepare workshop content and facilitate the workshops on promoting the inclusion of people with disabilities. The workshop (one in Son La and one in Lao Cai Province) will include participants from the GREAT team, PMUs, GREAT partners and relevant stakeholders, including representatives of organizations for people with disabilities.

The facilitator will help ensure participants engage meaningfully in the workshop, and by the end of the workshop, GREAT partners will:

Have an improved knowledge on basic concepts of disability, disability inclusive development and DFAT/GREAT's approach to disability inclusion

Understand the situation of people with disabilities in Vietnam and Lao Cai and Son La provinces

Share/gain experiences on good practice in promoting people with disabilities in value chains

Develop a simple action plan on disability inclusion in their projects

SPECIFIC TASKS

Before the workshop:

Work with GREAT GESI specialist to prepare a pre-workshop questionnaire for participants

Work with GREAT to finalise the workshop program

Prepare workshop contents on the basic concepts of being inclusive of people with disabilities including:

disability inclusive development and DFAT/GREAT's approach to disability inclusion

current situation of people with disabilities in Vietnam

ways to encourage partners to consider how they can better include people with disabilities in project activities

Work with GREAT to review presentations from province/district partners on the current situation of people with disabilities in Son La and Lao Cai and best practice examples/success stories.

During the workshop:

Share knowledge and approaches on working with people with disabilities

Facilitate the presentations and discussion

Answer questions from participants on inclusion of people with disabilities

After the workshop:

Report to GREAT on key findings with clear recommendations to the Program on potential follow up activities.

DELIVERABLES:

Final pre-workshop questionnaire, workshop program, presentations

Fully facilitate the two one-day workshops in Lao Cai and Son La

Brief report on results of the workshop and recommendation on next steps.

REQUIREMENTS

A minimum 5 years experience working with people with disabilities in a development context in Viet Nam, including working with ethnic minorities

Excellent understanding of people with disabilities inclusion approaches, preferably with experience within the agricultural and tourism sectors

Excellent training and facilitation skills

Master degree in sociology, international development or other relevant field

APPLICATION REQUIREMENTS

Please submit your application to aus4equalityrecruitment@gmail.com by 5 pm (Hanoi time) 12 March 2020 specifying the position you are applying for in the email title. The application should include:

- CV (maximum of 4 pages)
- A budget inclusive of travel costs and taxes (workshop costs do not need to be budgeted). A daily rate should be specified and needs to comply EU/UN cost norms for national staff.

Please note that an agreement will be entered into with the successful consultant that should be compliant with CowaterSogema's head contract with DFAT including DFAT ownership of final deliverables.

For more opportunities, please visit our website at <http://equality.aus4vietnam.org/vacancies-at-great/> or facebook page at <https://www.facebook.com/Aus4EqualityGREAT/>

Women, and people of minority groups, are encouraged to apply