

## **GHSC-PSM in Vietnam**

### **Country Director**

Chemonics seeks a country director to provide overall strategic direction and leadership to the Global Health Supply Chain Program-Procurement and Supply Management (GHSC-PSM) project. The GHSC-PSM project will be the primary vehicle through which USAID will procure and provide health commodities, provide technical assistance to improve partner countries' management of the supply chain, and collaborate with key international stakeholders to support global health initiatives. There are four main task orders for the project: HIV/AIDS, the President's Malaria Initiative, Population and Reproductive Health, and Maternal and Child Health. The GHSC-PSM office in Vietnam performs work under the HIV/AIDS Task Order. This long-term position will be based in Hanoi, Vietnam, with up to 20 percent expected local and international travel. We are looking for individuals who have a passion for making a difference in the lives of people around the world.

#### **Responsibilities:**

- Maintain strong and positive working relationships with clients and partners including USAID and local governments
- Ensure that positive and productive working relationships and regular communication are maintained within the field office(s) and between the field and home offices
- Develop and implement annual work plans and budgets that reflect the priorities of USAID, the ministry of health, and other stakeholders
- Develop and implement staffing, technical assistance, and procurement plans that lead to the effective implementation of the project's strategy and work plan
- Identify, develop, and maintain strategic alliances that will ensure the project works in close collaboration with other government, U.S. government and donor-supported supply chain programs
- Strategically identify capacity gaps and arrange for appropriate training of field staff
- Ensure the use of appropriate management methodologies to plan, organize, and control resources to achieve goals
- Develop, update, and implement performance monitoring plan that encompasses commodity security and logistics management indicators and includes project-wide performance measures

- Oversee regular data collection and reporting, and lead quarterly reviews of performance analysis to identify issues and drive evidence-based interventions
- Manage the operation of the office in adherence with policies and procedures in project management, including HR management, procurement, finance, and administration
- Oversee finances and cash flow; ensure expenditure forecasts are prepared, reviewed, and submitted to the regional manager quarterly
- Develop and implement risk mitigation strategies for procurement and logistics services; assess risks quarterly and implement risk management/mitigation strategies
- Ensure compliance with procurement standard operating procedures, including supplier order fulfillment, order tracking, customs clearance/freight forwarding, storage and distribution, and logistics management information systems
- Coordinate with relevant stakeholders in the provision of assistance to build the capacity and capability of national systems
- Report results of project work to USAID, the ministry of health, other funders, and the home office; ensure the timely submission of all deliverables

**Qualifications:**

- Minimum 10 years of experience in public health program management, pharmaceuticals and medical supplies, and/or supply chain management systems
- Advanced degree in medicine, public health, supply chain, management or a related field required or a bachelor's degree in the same field with additional work experience beyond the 10 required above
- Familiarity with Government of Vietnam public health and supply chain systems
- Demonstrated ability to manage and implement complex USAID public health programs or projects in a developing country context
- Ability to create efficiencies and lead operational transformation in large complex public health programs, preferably with experience in medical procurement, logistics, or supply chain management
- Skilled in leading and managing high-performing teams
- Ability to work with cooperating partners in implementing complex programs
- Excellent interpersonal, written, and oral communications skills; proven diplomatic and public relations skills
- Demonstrated leadership, versatility, and integrity
- Fluency in written and spoken Vietnamese; proficiency in English preferred

**Application Instructions:**

Send electronic submissions to: [https://chemonicsuk.formstack.com/forms/ghsc\\_psm\\_vietnam\\_country\\_director](https://chemonicsuk.formstack.com/forms/ghsc_psm_vietnam_country_director) by **December 2, 2019** with the position title in the subject line. No telephone inquiries, please. Finalists will be contacted.

In addition, please download and complete Chemonics' equal employment opportunity self-identification form and submit it separately to [EEOselfidentify@chemonics.com](mailto:EEOselfidentify@chemonics.com) with only "**Country director – PSM Vietnam**" in the subject line. If you prefer not to disclose your sex, race, or ethnicity, you may check "I do not wish to complete the information requested." Thank you for completing the form and supporting our equal employment opportunity reporting requirements.

Chemonics is an equal opportunity/Affirmative Action employer and does not discriminate in its selection and employment practices. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, protected veteran status, genetic information, age, or other legally protected characteristics.