***Fauna & Flora International (FFI)***

*FFI’s mission is to conserve threatened species and ecosystems worldwide, choosing solutions that are sustainable, based on sound science, and which take into account human needs. FFI’s strategy to achieve this mission is to work with in-country organisations at all levels to support them in identifying and implementing country led sustainable solutions.*

*The FFI Programme in Vietnam**is implementing projects to conserve Western black-crested gibbons at Mu Cang Chai Species & Habitat Conservation Area of Yen Bai province and Muong La Nature Reserve of Son La province, Tonkin snub-nosed monkeys at Khau Ca Species & Habitat Conservation Area and Quan Ba district of Ha Giang province, Cao Vit gibbons at Trung Khanh Species & Habitat Conservation Area of Cao Bang province, Cat Ba langurs at Cat Ba National Park of Hai Phong City, Delacour langurs at Kim Bang forest of Ha Nam province, Northern white-cheeked gibbons at Pu Mat National Park of Nghe An province, and Grey shanked douc at Kon Plong forest of Kon Tum province. FFI also implements REDD+ project in Kon Plong district of Kon Tum province.*

***FFI*** *has been developing a community forestry and REDD+ pilot project in Hieu commune, Kon Plong district of Kon Tum province since 2011. In April 2018, FFI in collaboration with KfW10 project continue this pilot model to achieve third-party REDD+ certification.*

**Fauna & Flora International - Vietnam Programme**

is recruiting a

**Community Forestry and Monitoring and Evaluation Specialist**

**TERMS AND CONDITIONS**

**Start Date:** As soon as possible

**Duration:** One year (with possibility of extension based on performance and available funds)

**Location:** Kon Tum City with frequent travel to project site in Kon Plong district

**Hours of Work:** 40 hours per week

**Salary:** Package (inclusive) US$1,000 gross/month dependant on skills and experience

**Reporting to:** Kon Tum REDD+ Project Manager

**Line Manager of:** N/A

**Key Internal**

**Relationships:** Country Programme Manager

Finance Manager

Project Coordinator - Darwin

Programme Officers and Support Staff

**Working with:** The Specialist will routinely liaise with project’s partners at site level, including provincial and district government agencies, local communities, project staff and consultants from the FFI Vietnam Programme, representing the values and interests of FFI at all times.

**PURPOSE**

The purpose of Community Forestry and Monitoring and Evaluation Specialist position is to conduct Community Forestry and REDD+ project activities focused on a monitoring and evaluation system development for improving forest governance at the project site in Kon Plong.

**THE ROLE**

The Specialist will lead Community Engagement, Community Forest Management, Social Impact Assessment and Forest Monitoring (if required) associated with monitoring and evaluation and project documentation. Further s/he support to facilitate series of meetings and/or workshops, field surveys and visits at various levels.

**MAIN DUTIES**

Under the supervision of the Kon Tum REDD+ Project Manager, the Specialist will conduct activities effectively, efficiently and timely delivery of work relating to the Agreement No. 42/HĐTV-KFW10 between Management Board of Forestry Projects – KfW10 National Project and Fauna and Flora International entitled “Technical support to KfW10 in Kon Tum Province: Forest Land Allocation. Community-based Forest Management and REDD+ development in Hieu Commune, Kon Plong District, Kon Tum Province.” and the Contract with EFI “Development of an Integrated REDD+, FLEGT and PES Monitoring Approach in Vietnam”.

The Specialist will be assigned to be in charge of community forest management, monitoring and evaluation, forest monitoring / MRV and project documentation; specifically the following tasks:

* Lead community forest management and REDD+ activities (Forest patrol, Sustainable timber harvesting, replanting/plantation and Benefit sharing mechanism/Grievance mechanism)
* Lead documentation work and produce Co-branded Factsheet, New story, Webpage text, learning paper, policy brief and report for the projects;
* Support to the REDD+ Project Manager in development and implementation of integrated monitoring system for REDD+, FLEGT and PFES at subnational level;
* Lead on forest monitoring & MRV - to include the design of monitoring systems, ground truthing / data collection, and support to GIS data analysis and mapping;
* Co-ordinate the execution of REDD+ project activities with FFI’s other related projects (e.g conservation, PRAP, SiRAP development, etc);
* Ensure all internal and external reporting requirements of project are met;

**OTHER DUTIES**

* Undertake tasks in support of the FFI Programme in Vietnam that may reasonably be requested by Senior Management Staff and with approval of the REDD+ project Manager;
* Ensure that project office and field operations are conducted to a high level of health, safety, integrity, environmental good practice and cultural sensitivity. This includes ensuring that field medical kits are in good order and taken out on every field trip;
* Ensure that FFI policies and guidelines are followed within the implementation of the FFI Programme in Vietnam;
* Programme Support: As for all staff members of the Vietnam Programme, the Forest Monitoring Expert will be expected to participate in technical meetings, support the planning and implementation of field work activities (including time spent in the forest) and provide reasonable and appropriate support to the programme, in general, as requested by his/her line manager, Country Programme Manager or Country Director;
* Translate documents between English and Vietnamese;
* Support development of concepts for relevant projects in Kon Tum;
* Other duties as reasonably required as a Forest Monitoring Expert.

**REQUIRED OUTPUTS**

* Monthly work plans and summary reports on implementation;
* Mission Terms of Reference(s) (MTOR) before and Back to the Office Report(s) (BTOR) after field trips/visits;
* Technical / activity reports of field surveys and research to REDD+ project Manager in accordance with reporting cycle;
* Delivery of activities in accordance with agreed monthly work plans;
* Together with REDD+ project Manager, produce reports and written outputs for REDD+ project in line with donor requirements, including minutes of meetings, workshop reports, Co-branded Factsheet, New story, Webpage text, learning paper, policy brief;
* Support Team Leader to secure documentation pertaining to the Kon Tum REDD+ project is stored, shared and managed in accordance with strict KfW10 reporting regulations.

**PERSON SPECIFICATION**

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| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Skills** | * Ability to communicate technical information effectively to project counterparts; * Be skillful in project monitoring and evaluation; * Ability to work independently, setting targets and managing time; * Good verbal communication skills; * Strong report writing skills; * Strong presentation skills; * Strong administration skills; * Good spoken and written English; | * Detailed knowledge on GIS in the context of forest cover and land use change mapping and analysis, and carbon scenario modelling; |
| **Knowledge and experience** | * University degree in one of the following fields: Forestry, Natural Resources Management, Nature Conservation, Biology or related fields with minimum 5 years working in Natural Resources Management (NRM) or forestry related projects; * Be basically knowledgeable with REDD+ (e.g. FPIC, safeguards and MRV); * Experience of local community engagement (PRA/RRA, meeting, focus group discussion, etc.) | * A higher degree in a relevant discipline is an advantage * Knowledge of community-based conservation and forest management skills is an advantage; * Experience working with international organisations is an advantage; * Basic knowledge of VPA/FLEGT and PFES is advantageous. |
| **Behavioural qualities and traits** | * Passionate about forest governance and management; * Ability to work well in a team, with the ability to build positive personal and organizational relationships; * Self-motivated, with ability to demonstrate initiative. |  |
| **Other** | * Commitment to FFI’s mission; * Able to comfortably work in remoted and mountainous areas, with the ability to effectively engage with ethnic minority and other local communities for forest management outcomes. |  |

**HOW TO APPLY**

* Interested candidates are invited to send a cover letter and CV in English to Ms. Le Hong Viet via email [viet.hong.le@fauna-flora.org](mailto:viet.hong.le@fauna-flora.org) no later than **May 8th 2019**. Only shortlisted candidates are contacted for interviewing.
* For more information please visit [www.fauna-flora.org](http://www.fauna-flora.org)