

TERMS OF REFERENCE (TOR)

NATIONAL CONSULTANT TO PROVIDE TRAINING ON CHILD RIGHTS AND SCHOOL GOVERNANCE

Project: Increasing equitable access to quality education for ethnic minority children

I. AIDE ET ACTION BACKGROUND

Aide et Action International (AEA) is an international NGO, headquartered in Geneva, Switzerland. AEA International began its programs in 1981 and is now working in more than 20 countries across Africa, Europe, South Asia, Southeast Asia and China to support the development of sustainable education projects with our belief in the universal right to a quality education.

AEA began its program in Vietnam from 2003 in 6 provinces including Khanh Hoa, Phu Yen, Thai Nguyen, Hoa Binh, Lai Chau and Lao Cai. AEA's activities focus on key interventions including Early Childhood Care and Education (ECCE) to basic education, Access and Quality of education, and iLEAD – Initiative on Livelihood Education and Development.

II. RATIONALE

Aide et Action is implementing the project *“Increasing equitable access to quality education for ethnic minority children”* in Hoa Binh and Lao Cai province in the period of 2019-2021 with the aim of improving the development and the quality of education for disadvantaged children and youth. The project achieves that goal through enhancing teaching pedagogies, strengthening capacity and participation of parents and children, improving school governance and well-informed policymakers.

Under the project framework, it is essential to promote the engagement of children and parents in educational activities to ensure the accountability of schools, local authorities and other related stakeholders in child care and education. To achieve that, training courses will be organized in project areas for different groups – children, parents, teachers, school leaders and local authorities - to provide them with understanding and insights about child rights and school governance.

III. OBJECTIVES

The training's overall objectives are as follows:

- Improved understanding of training participants on child rights, especially child rights in education, and effective school governance that is based on the rights of the child;

- Training participants, especially school leaders get to know how to build a safe and friendly learning environment that ensures and support the rights of the child, particularly of ethnic minority children;
- School plan for next steps to build effective school governance is developed;
- Training participants have plan to share trained knowledge to other people.

The training's specific follow-up objectives are as below:

- **For children:**
 - Understand their rights, particularly in education/school activities;
 - Practice their rights at schools;
 - Support other children in understanding and practicing their rights in educational activities at school or at community.
- **For teachers:**
 - Understand clearly the rights of the child, especially in education;
 - Understand the importance of children and parents' participation in school activities;
 - Contribute to protecting and supporting children to practice their rights at schools;
 - Enhanced teachers' skills/methodology in mobilizing active participation of children and parents in educational activities at school or at community and in planning to mobilize children and parents' participation educational activities.
- **For parents:**
 - Understand clearly the rights of the child, especially in education;
 - Understand the importance of children and parents' participation in school activities;
 - Contribute to protecting and supporting children to practice their rights at schools through active engagement in school activities and coordinating educational activities at their community;
 - Be able to monitor and support teachers in designing certain activities and encourage others community members to participate in educational activities.
- **For school leaders and local authorities:**
 - Understand clearly the rights of the child, especially in education
 - Understand the importance of children and parents' participation in school activities;
 - Have clear direction, plan and instructions for building a friendly learning environment which have participatory and transparent management mechanism and structure.

IV. SCOPE OF WORK

The consultant will develop training materials and provide training courses for primary school teachers, school management boards, local authorities, parents, and children so that they are aware of child rights, school governance and can apply in their work and daily life.

After familiarizing her/himself with the project's proposal, reports and other relevant documents the national consultant under this assignment will:

- Prepare training plan/agenda, pre-training test, and training documents on child rights and school governance;
- Provide the following trainings:

1. One 3-day training on child rights, with a focus on child rights in education, for about 40 primary children in Tien Phong and Vay Nua commune;
2. One 3-day training on child rights and school governance for about 40 people including parents, teachers, school leaders, and local authorities in Tien Phong and Vay Nua commune.

Others requirements:

- As parents and children may lack of knowledge and skills to confidently express their opinions and participate actively in the training, training methods should be flexible, and focus more on the practice;
- Learner-centered training methods (experiential learning) need to be used to deliver training contents to ensure the participation of learners.

V. SCHEDULE AND TIMELINE

TASK	DURATION	TIMELINE (tentative)	NOTES
1. Preparation	1 day per training course x 2 courses Total: 2 days	01->05 April 2019	<ul style="list-style-type: none"> • Training for children may be divided into sub-trainings of 1.5 days each; • Training for other groups may be also separated into 3 days for different groups: teachers, parents, school leaders and local authorities.
2. Conduct 02 trainings	3 days x 2 trainings Total: 06 days	15->20 April 2019	
3. Prepare training reports	0.5 day per training course Total: 01 days		Reports are expected to submit within a week after the trainings
TOTAL	09 days		

VI. DELIVERABLES

The specific outputs will be:

- Training agenda and training plans/lesson plans for 02 trainings;
- Training documents;
- Result of pre-training and post-training tests;
- 02 training reports.

VI. QUALIFICATION AND COMPETENCIES

- Vietnamese citizen with bachelor degree in social sciences, psychology, sociology, development studies or other relevant disciplines; higher degree is preferred;
- At least 5 years of experiences working in/for development sector, experience with ethnic minority groups in Vietnam is an asset;
- Familiar with human rights based approach and learner-centered training methods;
- Experience in provide training on child rights and school governance.

VIII. MANAGEMENT OF THE ASSIGNMENT

- The training courses will be carried out in Tien Phong and Vay Nua communes, Da Bac district, Hoa Binh province;
- The contract will be signed in accordance with AEA regulations and guidelines for the contracting of consultants. The assignment will be directly managed by the project manager in the planning, content developing and finalizing the tasks assigned.

IX. PROPOSAL CONTENTS

- Interested candidates are invited to reach Ms. Phan Thi Mui at mui.phan@aide-et-action.org for more information about the post. Please send a complete application package in English or Vietnamese including (1) an updated curriculum vitae and (2) a proposed training plan and (3) consultancy fee rate to: mui.phan@aide-et-action.org and cc: info-vietnam@aide-et-action.org, with subject **“Training Consultancy for Child Rights and School governance”**.
- Only short-listed candidates will be contacted.
- Deadline for applications: 25 March 2019