

Project Officer

VACANCY ANNOUNCEMENT

As a federal enterprise, the **Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH** supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. On behalf of the German Government, GIZ currently provides advisory services to the Government of Viet Nam in three priority areas: Vocational training, Environmental policy and sustainable use of natural resources, and Energy. For further information, please visit www.giz.de/viet-nam.

The Project Social Dimension of Sustainable Green Growth in Vietnam aims to achieve a more inclusive green growth path by strengthening the Ministry of Labor, Invalids and Social Affairs' capacity to identify and assess the impact of structural reforms and ensure that measures to compensate negative side effects are in place.

The project is part of the Program Macro Economic Reform/Green Growth, which supports the Vietnamese Government developing and implementing macro-economic reforms toward a green, more inclusive model of growth.

The Project is looking for national candidates to fill the following position:

Project Officer “SD_GGP”

Duty station: Ha Noi, Viet Nam

Duration: ASAP until 31. December 2018 with possible extension

Main responsibilities:

- Contributing to conceptualization of policy advisory strategy and activities in SIA
- Planning, coordinating the activities to implement the human capacity development (HCD) strategy of the project incl. co-trainer and multiplier tasks (train-the-trainer) and actively assisting/partaking in training programs
- Participating in the reflection for modifying PIA, SIA approach and methodology with the project and in consultations with government agencies and stakeholders
- Organization of planning and execution of Local Grants (partner-owned subprojects) on the side of MOLISA/Legal Department as the lead partner in close cooperation with the project administration

- Facilitating, supporting the preparation of PIA, SIA reports in pilot work streams
- Leading and managing SIA research and drafting teams on the side of the lead partner but in cooperation with researchers from ILSSA
- Responsible for monitoring and evaluation of project outputs and outcomes.
- Knowledge management

Minimum requirements:

- University degree or higher in social development, law or related fields
- At least 3-5 years professional experience in a comparable position on the side of development partner or host government organization
- Experienced in providing development technical advice and process management
- Knowledge about the policy making process in Vietnam.
- Working experience in knowledge institutions (think tanks, university institutes etc) and/or consulting industry of additional value
- Constructive team player in cross-culture environment.
- Excellent analytical, writing and communication skills
- Very good skills in English and Vietnamese in speaking, reading and writing
- Willingness to upskill as required by the tasks to be performed
- Good working knowledge of ITC technologies

Interested qualified candidates are invited to send the application in English, including copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6 th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam), before **22nd January 2018**.

Note: Please state “**Application for the position of Project Officer “SD_GGP”** in the subject line or on the envelope.

Short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

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