

## Senior Researcher



*iSEE is a non-profit organization working for the rights of all people, including minority groups. iSEE aims to promote the values of freedom, equality, and tolerance in Vietnamese society.*

Working predominantly in Hanoi and in a friendly and diverse environment, the **Senior Researcher** will conduct important research projects of iSEE, propose new research pathways, disseminate research findings and connect the field of academia to development.

### **Major responsibility: (More details in the *Job Description*)**

- Implement and lead iSEE research projects
- Propose new strategies, topics and methodology for research projects; develop specific research projects
- Build and maintain connection with researchers, domestic and international research institutions to further develop research capacity of iSEE

### **Key requirements: (More details in the *Job Description*)**

- Master's degree or higher in research, preferably in the field of anthropology, sociology, law, political science and other social sciences.
- Expert knowledge and skills in qualitative and/or quantitative research methodology
- Commitment to iSEE values, principles and practices in cultural diversity, sexual diversity, human rights based approach;
- Excellent communication and writing skills in Vietnamese and English

For those who are interested in applying for the **Senior Researcher** position, please send your application (letter of interest and CV with details on qualifications and experiences) to Ms. Pham Minh Chau via email [tuyendung@isee.org.vn](mailto:tuyendung@isee.org.vn)

**Application form:** Only via email

**Deadline:** 17h00 on 11/09/2017

**Result announcement:** Via email only to selected candidate

*We welcome all applications, regardless of ethnicity, age, gender, sexual orientation, gender identity and expression; candidates that belong to underrepresented groups are strongly encouraged to apply. The recruitment process is based on fair standards.*

## **JOB DESCRIPTION**

<b>Job title</b>	<b>Senior Researcher (Base in Hanoi)</b>
<b>Objective</b>	Ensure the quality of iSEE research projects; ensure that the strategy of research team reflects the approach, priority and values of iSEE, creating a foundation for iSEE social development programs.
<b>Monitor and report to supervisor</b>	<ul style="list-style-type: none"> <li>• Program Manager and Director</li> </ul>
<b>Expected results and responsibility</b>	<p><b>Program management and implementation</b></p> <ul style="list-style-type: none"> <li>• Work as a lead researcher to implement important research projects, and monitor the quality of other studies within the research portfolio</li> <li>• Prepare and publish research reports in conferences, to the press and partners</li> <li>• Connect with researchers, domestic and international research institutions to further develop the research capacity of iSEE</li> <li>• Support the development of the information, data and resource systems related to research and key fields of interest of iSEE</li> </ul> <p><b>Strategy building and fund-raising</b></p> <ul style="list-style-type: none"> <li>• Propose new pathways, topics, and methodology for research projects</li> <li>• Develop specific research projects</li> <li>• Participate in developing iSEE's intervention programs based on evidence and findings of the research</li> </ul> <p><b>Others</b></p> <ul style="list-style-type: none"> <li>• Participate and support consultation activities that are suitable with the expertise</li> <li>• Participate in training and capacity building in research for internal and external staffs</li> </ul>

<p><b>Key knowledge, skills and qualities</b></p>	<p><b>Required knowledge and skills</b></p> <ul style="list-style-type: none"> <li>• Master’s degree or higher in research, preferably in the field of anthropology, sociology, law, political science and other social sciences.</li> <li>• Have at least 3 to 5 years of experience doing social research</li> <li>• Expert knowledge and skills in qualitative and/or quantitative research methodology</li> <li>• Have basic knowledge and strong interest in development issues</li> <li>• Commitment to iSEE values, principles and practices in cultural diversity, sexual diversity, human rights based approach</li> <li>• Ability to work independently, take responsibility and complete work within deadlines</li> <li>• Excellent communication and writing skills in Vietnamese and English</li> </ul> <p><b>Encouraged knowledge and skills</b></p> <ul style="list-style-type: none"> <li>• Experience working in development field or a research institution</li> <li>• Have published research articles/reports</li> <li>• Experience in management and team-work</li> </ul>
<p><b>Contract</b></p>	<ul style="list-style-type: none"> <li>• Labor contract as prescribed by Vietnam regulations</li> <li>• Entitle to health, training, and insurance based on iSEE’s human resources policies</li> <li>• Negotiable salary depending on personal experience and capacity</li> </ul>