



EMPLOYMENT APPLICATION FORM

Position applied for:

Location:

Previous position at GNI (if any): Duration:

Date available to begin: Salary desired:

I/ PERSONAL INFORMATION

Full name: Phone: Email:

Date of Birth: Gender: Male Female Height: ID number:

Birthplace: Weight: Place of issue: Date:

Permanent residence:

Current address:

Emergency contact person: Phone: Relationship:

Strength:

Weakness:

Outstanding awards, achievement or activities:

Career objectives in the next 3 years:

II/ QUALIFICATION *(Please begin with your highest level of qualification)*

Time <i>(from...to ...)</i>	Institution <i>(Higher education - Please indicate the country name if degree not acquired in Vietnam)</i>	Degree <i>(PhD, Master, Bachelor degree, College diploma..)</i>	Type of education <i>(Full-time, In-service, short-time training..)</i>	Major
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Other certificates/training courses (if any)	Institution	Time <i>(from...to ...)</i>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

III/ **WORK EXPERIENCE** (Please begin with your most recent job held)

Start date:	End date:	Company:	Position:
Direct supervisor:		Phone:	Final Salary:
Main duties and achievement or advancement while you worked at this company: - - -			Starting Salary:
			Reason for leaving:
Start date:	End date:	Company:	Position:
Direct supervisor:		Phone:	Final Salary:
Main duties and achievement or advancement while you worked at this company: - - -			Starting Salary:
			Reason for leaving:
Start date:	End date:	Company:	Position:
Direct supervisor:		Phone:	Final Salary:
Main duties and achievement or advancement while you worked at this company: - - -			Starting Salary:
			Reason for leaving:
Start date:	End date:	Company:	Position:
Direct supervisor:		Phone:	Final Salary:
Main duties and achievement or advancement while you worked at this company: - - -			Starting Salary:
			Reason for leaving:

IV/ **OTHER INFORMATION:**

1. Family (Parents, siblings, spouse, children): (optional, but better if provided)

Relationship	Name	Date of birth	Job

2. References (at least 02 people, please exclude relatives) who know about you and your studies/work experience

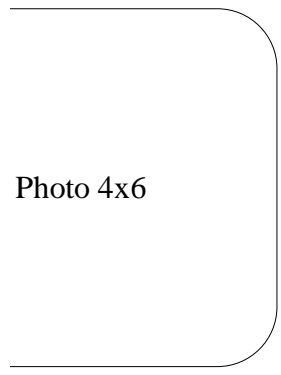
Name	Job position	Company/Institution	Ph

3. Other information

Have you been a volunteer or collaborator of GNI? If ever, please write down the division or CDP you have supported.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any relative/acquaintance working for GNI? If yes, please provide detail.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please include his/her name and your relationship:		
Where did you learn about this vacancy ?		
<input type="checkbox"/> Website www.ngocentre.org.vn/jobs	<input type="checkbox"/> Local job advertisement	
<input type="checkbox"/> Recommendation of friends	<input type="checkbox"/> Others (please be specific):	
Have you ever applied for/ attended an interview at GNI?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

I declare that, to the best of my knowledge, the information given is true and correct and I take full responsibility for the above statements. I understand personal background check conducted by GNI during the recruitment process if needed.

Applicant's signature _____ Date _____



Date of issue:

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	Grading

Grading

one number

id and agree with any