

TEMRS OF REFERENCE

Trainer for Training on Supportive Supervision for the “*Saving children’s lives in vulnerable communities*” project

I. Background

Save the Children International in Vietnam (SC) has been supported by GlaxoSmithKline to implement the project “*Saving children’s lives in vulnerable communities*”. The overall goal of the HHCC project to increase the use of maternal and newborn care at Commune Health Centers (CHCs) of Tram Tau district, and at Tram Tau Health Center and Nghia Lo general hospital, Yen Bai province.

To achieve this goal, Save the Children would partner with Yen Bai Department of Health (DOH) to (1) increase community awareness on healthy maternal and newborn practices and created demand for the available services; (2) increase availability, accessibility and utilization of basic maternal and newborn care services in 12 commune Health Centers (CHCs), Tram Tau district, Yen Bai province; (3) improve Newborn Care Units (NBCU) in Tram Tau Health Center and Nghia Lo general hospital, Yen Bai province; and (4) Establish Kangaroo Mother Care (KMC) Units in Tram Tau Health Center and Nghia Lo general hospital, Yen Bai province.

The project will continue to establish and operationalize quality improvement systems in health facilities at all levels. This will involve a training course on quality improvement methodology namely supportive supervision for officers of Tram Tau Health Center and Nghia Lo general hospital. After the training, these officers will conduct supportive supervision trips to improve capacity of local levels’ staff including CHCs’ staff and village health workers through on-job coaching approach. This will support health staff at local levels to routinely identify needs and gaps in all aspects of service delivery (such as adequate equipment, timely service, technical standards, readiness and responsiveness), and then develop and implement solutions for these challenges with resources from within the health facilities and with outside support.

II. Objectives of the consultancy

SC is seeking a national consultant to conduct one four-day training course on supportive supervision for officers of Tram Tau Health Center and Nghia Lo general hospital.

This training course will be conducted in June 2017 in Nghia Lo town, Yen Bai province.

III. Consultant’s responsibilities

1. Develop training plan and training curriculum (training handout, presentation, guidelines...) (*1 day*);
2. Conduct one four-day training course on supportive supervision for officers of Tram Tau Health Center and Nghia Lo general hospital in Nghia Lo town, Yen Bai province (*4 working days + 2 traveling days*);
3. Prepare and submit training report and recommendation for next plan (*1/2 day*).

IV. Expected Deliverables/outputs

One four-day training course on supportive supervision will be conducted for officers of Tram Tau Health Center and Nghia Lo general hospital.

V. Duration/Timeframe

No	Activity	Working time	Time frame (tentative)
1	Develop training plan/agenda and training curriculum (training handout, presentation, guidelines...)	1 day	12 th June 2017

No	Activity	Working time	Time frame (tentative)
2	Conduct a four-day training on supportive supervision for officers of Tram Tau Health Center and Nghia Lo general hospital in Nghia Lo town, Yen Bai province	4 days	13 th - 16 th June 2017
3	Prepare and submit training report and recommendation for next plan	1/2 day	17 th June 2017
Total working day		5.5 days	

VI. Reporting line <Commissioning Manager>: Bui Viet Hung, Project Manager

VII. Consultants' Qualifications

Core-trainer

1. Medical Doctor specialized in Obstetrics.
2. Have good knowledge and experience in Pediatrics.
3. Have thoroughly understanding in Supportive Supervision methodology in Household to Hospital Continuum Care (HHCC) model.
4. Have experience and skills in interactive training.
5. Have knowledge in health system in Viet Nam.

IX. Other conditions

1. SC and Yen Bai DOH will arrange accommodation, travel cost and other logistics for the training.
2. The consultancy fee and per-diem will be paid by banks transfer to the consultant within 7 working days after receiving the final training report, invoice and timesheet from consultants.
3. Documents submission: CV and draft agenda for this training course.
4. Deadline for submission: 14th Apr 2017