



VIETNAM FORESTS AND DELTAS PROGRAM

TERMS OF REFERENCE (TOR)

Name of Assignment	:	02 Trainers for Community Based Forest Management
Duration	:	During third week of March, 2017
Workplace	:	Quan Hoa district, Thanh Hoa province
Task Code	:	1.ACT.TH.SL.3.3.1.3

1. Introduction

The USAID Vietnam Forests and Deltas Program (VFD) was awarded to Winrock International by the United States Agency for International Development (USAID) as a Cooperative Agreement on September 25, 2012. Winrock implements the program in direct partnership with Vietnam's Ministry of Agriculture and Rural Development (MARD) and through sub-awards with the American Red Cross (ARC), the Center for Sustainable Rural Development (SRD), SNV – Netherlands Development Organization (SNV), and the Vietnam Red Cross (VNRC). On December 24, 2013, the Minister of Agriculture and Rural Development approved the "Detailed Project Document" by the decision 3040/QĐ-BNN-HTQT that provided legal status for the program to begin implementation.

VFD's sustainable landscapes component is focusing on upland landscapes, with the goal of reducing greenhouse gas emissions from deforestation and forests degradation, maintaining and enhancing existing forests stocks and increasing climate change resilience and sustainability of landscapes in Nghe An and Thanh Hoa provinces.

2. Background

Currently, the VFD is supporting Nam Dong Valuable Gymnosperm Conservation Area to develop a model on community based forest management (CBFM) approach as requested by Thanh Hoa Sub-FPD. A training course is scheduled to improve capacity and awareness of forest rangers and key commune staff of buffer zone in Quan Hoa and Quan Son districts. Therefore, it is seeking two experienced trainers to provide training with the contents and requirement as below

3. Objectives

To deliver a training session that provide basic knowledge on CBFM and benefit sharing mechanism at the village level and legal regulations related to forest protection and biodiversity conservation to key staff of commune authorities in the buffer zone, and Quan Hoa and Quan Son Forest Protection Station.

Following the training courses, participants should have the ability to pilot CBFM approach in the selected villages and contribute to the conservation work in Nam Dong Conservation Area.

4. Activities and timelines

No.	ACTIVITY	Max Working days	TENTATIVE TIME TO COMPLETE
1	Preparation of training material, handouts, presentations	3.5	Second week of March 2017
2	Conduct training on (i) forest management focusing on three types of forest especially Special Use Forest and Community based forest management, and benefit sharing mechanism, (ii) legal regulations related to forest protection, conservation of biodiversity. (iii) biological, ecological characteristics of some valuable fauna and flora in Nam Dong Conservation Area, (iv) biodiversity conservation work in Nam Dong protected area is conducted Facilitate the exercise to develop work plan for piloting CBFM in selected villages	3	Third week of March 2017
3	Prepare a report on training detailing the outcomes of the training, including the result of participant evaluations of it, and suggestions for suitable follow-up activities is submitted to the project and Sub-FPD	0.5	Fourth week of March 2017
	TOTAL	7	

5. Expected outputs/deliverable

Following the completion of the assignment tasks, the trainer team will need to submit the following deliverables

- Training agenda, training materials.
- Lectures and presentations provided during the training in PowerPoint format;
- Completed reports detailing training outcomes, results of participant evaluations and suggestions for suitable follow-up activities.

6. Reporting and supervision

- The consultant will report to and work under the supervision of the Forest advisor and SL Team Leader
- The consultant is also expected to work closely with Thanh Hoa Sub-FPD and Quan Hoa Forest Protection Station

7. Selection Criteria

- Post-graduate degree related to Forestry and have significant professional experience in training and biodiversity conservation work as well as CBFM ;
- Minimum 5 years of professional experience in a field related to development of training material/document and provide training for local stakeholders;
- Experience in working with local partners particular with Thanh Hoa Sub-FPD and projects would be highly regarded;
- Trainers must also have the necessary communications experience and skills to effectively assist and pass on knowledge to the different levels of participants
- Previous working experience with USAID funded project is an advantage
- Proficiency in both spoken and written English is an advantage; and
- Good computer skills (MS Word, MS Excel, Power Point...).

8. How to apply

Interested candidates with the right qualifications and motivation are invited to send letter of interest and a full CV in English to the following email address: winrockvfd@gmail.com with subject line of "Trainer on CBFM" **no later than 5 p.m on 28 February, 2017.**

Only shortlisted candidates will be contacted for interview.