



**TĂNG CƯỜNG SỰ THAM GIA CỦA CÁC TỔ CHỨC XÃ HỘI TRONG TIẾN TRÌNH VPA-FLEGT**  
**CENTRAL VIETNAM VNGO-FLEGT NETWORK PARTICIPATION IN FLEGT-VPA PROCESS**



## **TERM OF REFERENCE**

### **CONDUCT THE ACTIVITIES OF PILOT MODEL OF SMALL WOOD PRODUCERS COMPLYING WITH THE TIMBER LEGALITY IN THE VPA-FLEGT PROCESS**

#### **1. Introduction**

The negotiation of the Voluntary Partnership Agreement on Forest Law Enforcement, Governance and Trade (VPA-FLEGT) between the Government of Vietnam and the European Union (EU) began in November 2010. The main objective of this agreement is to promote sustainable forest management through controlling of timber product trading. To ensure the process is inclusive, participatory of all stakeholders of forestry communities is a must. The EU delegation in Vietnam, therefore, set up a support fund to promote this in 2013 through direct implementation of International Non-government Organizations working in Vietnam.

The project titled “*Promoting the Participation of the Central Vietnam VNGO-FLEGT Network in the FLEGT-VPA processes*” is one of the projects granted by this fund. The project is implemented by The Inter-Church for Cooperation and Development (ICCO) in cooperation with two key local partners Center for Rural Development in Central Vietnam (CRD) and Consultative and Research Center on Natural Resource Management (CORENARM). The project’s duration is 3 years (2014-2017), covering for 04 provinces in the Central region, namely: Quang Binh, Quang Tri, Thua Thien Hue and Quang Nam provinces. It aims to enhance the policy inputs capacity of civil society organizations (CSOs), community-based organizations (CBOs), small wood producers and forestry related agencies in the Central region so that their contribution in to the VPA-FLEGT is meaningful and useful.

The “Pilot model of small wood producers complying with timber legality in the VPA-FLEGT process in Quang Tri Province” is one of the main activities of the above mentioned project. The pilot model has been implemented for one year already with following activities: Proposal and Action plan development; baseline survey on the level of compliance with timber legality requirements; kick-off workshop of small wood producers model; developing implementation regulations for the model; provision of legal timber document storage facilities; training on timber legality document control. We are looking for a consultant to conduct the rest activities of the model. They are (1) guidance of legal timber management records; (2) organizing platforms to connect actors in the supply chain from planting stage to exporting stage; (3) developing leaflets that promote legal timber; (4) documentation of lessons learned about implementing the model; (5) conducting final workshop sharing the result of the model.

#### **2. Main tasks of the assignment**



**TĂNG CƯỜNG SỰ THAM GIA CỦA CÁC TỔ CHỨC XÃ HỘI TRONG TIẾN TRÌNH VPA-FLEGT**  
**CENTRAL VIETNAM VNGO-FLEGT NETWORK PARTICIPATION IN FLEGT-VPA PROCESS**



- Enhancing capacity of small and medium timber businesses on management of legal timber production and trade through:
- Supporting small and medium timber businesses to complete, manage and maintain adequate documents for timber origin verification at all stages from harvesting, transporting to processing.
- Connecting the small and medium timber businesses with forest growers and timber exporter to comply with timber legality requirements.

### **3. Specific tasks and required outputs**

- Organizing forum for market link (between small and medium wood producers with forest growers).
- Conducting guidance on information and filing management of timber products to small and medium timber businesses.
- Developing the progress newsletter.
- Documentation of results and lessons of the model.
- Conducting final workshop of the model.

### **4. Qualifications, experience and capacity**

- At least 10 years experience work in the field community forestry and timber trade.
- At least 1 year experience in working with small wood producers in Central region.
- Having knowledge and at least 1 year experience working on VPA-FLEGT.
- At least 3 years experience in research and documentation.
- Experience in team work and group discussion.

### **6. Duration of the assignment**

- The assignment will be started from late of October 2016 to early of March 03/2017.

### **7. Field site of the area**

Since the model is implemented in Quang Tri province, most of the activities of the assignment will be conducted there.

### **8. Selection process**

Interested candidates may send CVs to the following email addresses no later than October 17, 2016 through address email follow: [namnv@crdvietsiam.org](mailto:namnv@crdvietsiam.org) with cc [Le.Hien@icco-cooperation.org](mailto:Le.Hien@icco-cooperation.org) and [truongthuydung56@gmail.com](mailto:truongthuydung56@gmail.com).



**TĂNG CƯỜNG SỰ THAM GIA CỦA CÁC TỔ CHỨC XÃ HỘI TRONG TIẾN TRÌNH VPA-FLEGT**  
**CENTRAL VIETNAM VNGO-FLEGT NETWORK PARTICIPATION IN FLEGT-VPA PROCESS**



**THE PROJECT MANAGEMENT UNIT OF FLEGT PROJECT - CENTRAL REGION**

Address: 102 Phung Hung, Hue city, Vietnam

Tel: 054 3516349 – Fax: 054 3530000 – Email: [Le.Hien@icco-cooperation.org](mailto:Le.Hien@icco-cooperation.org)