



## **JOB VACANCY**

World Vision International – Vietnam (WV) invites competent candidates for the position Technical Specialist – Child Protection. Work base: Negotiable.

Interested candidates are invited to apply ONLINE via WORLD VISION VIETNAM'S WEBSITE BY **25 OCTOBER 2016** - <https://careers.wvi.org/jobs/vietnam/child-development/wv-technical-specialist-child-protection/5297>

## **WORK CONTEXT/BACKGROUND**

World Vision is a Christian relief and development organisation working to create lasting change in the lives of children, families and communities living in poverty. World Vision serves all people regardless of religion, race, ethnicity or gender. As a child-focused organization, WV's work focuses on children, ensuring they are protected and their basic needs are met. WV has a total income of around US\$ 19,000,000 (FY16) with funding from 16 support countries in Europe, Asia, the Americas and Australia. Funding of WV consists of sponsorship program funding (70%) and PNS/grants (30%). WV employs about 450 staff, of which 99% are Vietnamese nationals.

Currently, World Vision Vietnam is implementing 40 Area Programmes (APs) which operate in 5 zones: North (Hung Yen, Hoa Binh, Hai Phong and Dien Bien), Yen Bai – Tuyen Quang, Thanh Hoa, Central & Highlands (Quang Tri, Quang Nam – Danang, DakNong) and South (Quang Ngai, Binh Thuan, Ho Chi Minh). WV's APs focus within one administrative district of a province which usually populated by ethnic minority people with very high rates of poverty. A uniqueness of WV's Development Program Approach (DPA) is that AP team members are based at district level where the AP is located, which enables them to work closely with government partners and communities on a daily basis. Beside the APs, WV is also implementing different Special and Grant Projects to meet the specific needs of vulnerable children in both AP and non-AP areas.

In alignment with four ministry strategic objectives, WV has developed 4 Technical Approaches (TA) and designed four Technical Programs (TP) including 1) Nutrition, 2) Education, 3) Child Protection, 4) Resilience and Livelihoods. TPs are national level programs implemented across all APs in the country. They employ evidence-based practices and models previously identified, defined and prioritised through a strategic process and documented in a Technical Approach (TA).

Program Quality and Resource Development (PQRD) Department consists of a Program Effectiveness Unit, Grant Acquisition and Management (GAM) Unit, and four Technical Programs.

## **PURPOSE OF THE POSITION**

- To provide assistance to the management of the Technical Program – Child Protection.
- To provide technical expertise and support to ensure the quality of the Technical Program implementation.

## **MAIN RESPONSIBILITY**

### **I. Child Protection Policy (CPP) compliance**

- Provide guidance to APs and special projects to ensure WV CPP standards compliance.
- Convince every six month consultation meeting among National CP steering committee for the update report on CPP compliance and submit the report in a timely manner.
- Complete six month update report on CPP compliance under supervision of TP manager.

- Manage Child protection incidents, if any.
- II. Child Protection and Child Participation (CP&CPa) as a Cross Cutting Theme**
- Guidelines/ Tools:
  - Standardize a CP & CPa mainstreaming framework/tools/methods/training materials which align with partnership imperatives, best practice approaches, and NO strategic priorities.
- Capacity Building and Technical Support:
  - Conduct technical capacity building activities for AP staff, including indoor training, on the job training, coaching and ongoing technical support to ensure that guidelines/tools on CP & CPa mainstreaming are clearly understood, followed and best practices are replicated by AP staff.
- Monitoring, Evaluation and Reporting:
  - Promote CP & CPa mainstreaming within all APs by participating and leading sub-team in AP planning and evaluation.
  - Prepare reports as required
- Reflection, Documentation and Sharing of Best Practices
  - Conduct reflection for lessons learnt and recommendation of improvement. Identify, document and share the best practice for replication
- III. Technical Guidance**
- Provide Technical inputs for TA/ TP Design/ AP Plans on Child Protection.
- Standardize Technical Guidelines/Training Materials for the implementation of the Project models.
- Standardize DME tools for baseline, monitoring and evaluation of the TP in working with Program Effectiveness team.
- IV. Technical Quality Assurance**
- Review AP Plans, annual POAs and project models to ensure its alignment with National Strategy, Technical Approach (TA), and Technical Program (TP).
- Participate in annual M&E activities as scheduled by PEU.
- Provide periodic monitoring, reflection and supervising visits to the APs to ensure the quality of the TP's implementation.
- Identify and document best practices and good models for purpose of advocacy and replication.
- Support Interim TP Manager in preparation of TP – level semi-annual and annual reports.
- V. Capacity Building**
- Conduct technical capacity building activities for Technical Cluster Officers at zonal level and AP staff including:
  - Identify the technical gaps in competencies
  - Develop and implement the capacity building plans
  - Follow up with the learning application by providing coaching and ongoing support.
  - Provide support for capacity building for key partners at provincial level through ToT training, advocacy workshops, etc., when required.
- VI. Advocacy and Networking**
- Implement Advocacy Activities of the TP at National level.
- Support Advocacy events at provincial levels (select, share and promote evidence-based project model for replication by relevant provincial Department).
- Network with governments, INGOs, Local NGOs, UN Agencies, and Donors etc.
- Represent WVW at GC and Regional Communities of Practice.
- VII. Resource Acquisition**
- Contribution technical inputs to develop Grant/PNS Concept Notes and Proposals.
- Provide technical support for design, implementation and evaluation of grant/ PNS projects.

## **JOB REQUIREMENT**

The following knowledge, skills and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on the job training:

- Bachelor degree in the relevant field, master degree is preferred
- Five years' relevant experience in technical areas. Experience in programme quality support and staff training/coaching is preferred.
- Experience in working with INGOs
- Experience in advocacy.
- Strong relevant technical expertise
- High level of diplomacy, communication, negotiation and persuasion and advocacy skills.
- Proven ability to provide coaching and deliver other capacity building activities.
- Ability to provide supportive supervision to assure the interventions' quality.
- Ability to document and share best practice for replication.
- Good data analysis and reporting skills.
- Good proposal writing skills.
- Strong ability to speak, write and read in both English and Vietnamese.
- Understanding of and commitment to World Vision Core Values

World Vision Vietnam is a Christian non-government organization. Applicants having working experience in a similar kind of organization will be an advantage.

Our contact details are:

**People and Culture Department**

**World Vision International - Vietnam**

**Address: 4th floor, the HEAC building, 14-16 Ham Long street, Hanoi**

**Tel: 04. 39439920 (ext. 121)**

**We give equal opportunity to every candidate, regardless of religion, race and gender.**

A competitive salary, benefits and career development opportunity will be offered and commensurate with the experience, qualifications and responsibilities.

<p>World Vision is a Christian humanitarian organization which works to improve the quality of life of people, especially children, who are marginalized and living in poverty regardless of religion, race and gender.</p>
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