



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Annex A

TEMRS OF REFERENCE

Consultancy for an Assessment Study on Climate-induced Resettlement Programmes

1. **Nature of the consultancy:** Advisory services to IOM and relevant government agencies of Viet Nam on environment-induced resettlement programme.
Objective: To perform a research study on environment-induced resettlement in Viet Nam including a literature review of successful resettlement cases and best practices within Viet Nam or in other countries, in order to inform the relevant government agencies of Viet Nam about the households' motivation to resettle, the decision-making process, and community participation in the current resettlement planning and implementation process, as well as to make recommendations for future resettlement programmes.
Target: Government of Viet Nam officials (the Population Relocation Unit and the Coordination Office of the New Rural Development Programme), local authorities, local communities, households affected by natural stresses/hazards.
Location: Ha Noi, with travels to research sites.
Duration: 8 months, from Aug 2015 to Mar 2016, 35 nonconsecutive working days in total
2. **IOM Project to which the Consultancy is contributing:** "Assessment on environment-induced population resettlement design, planning and implementation and its implication for rural community development"
This assessment contributes to "Output 2.1 Recommendations on key issues, policies and strategies for new rural development" under the UN Joint Programme (UNJP) Tam Nong, and is an extension of an initial assessment conducted by IOM under the same UNJP on the impact of rural-urban migration and environment-induced resettlement programme on rural development.
The quantitative survey (500-600 households) and qualitative survey of this research study will be implemented as joint activities with another IOM's project on "Migration, Environment and Climate Change: Evidence for Policy" (MECLEP).
3. **Tasks to be preformed under this contract:**
 - a. Draft a report outline based on the research study concept note outlining the research questions and submit it to IOM for review.
 - b. Review and provide inputs into the sampling strategy and the existing household survey questionnaire developed by the MECLEP team in order to incorporate the data needed for the Tam Nong research study; Provide inputs into the research site selection;
 - c. Develop in-depth interview/key informant interview and focus group discussion guidelines and criteria for the selection of respondents; Conduct qualitative interviews and focus group discussion in coordination with the MECLEP survey team.
 - d. Perform analysis of data; Conduct a literature review of successful resettlement cases and best practices within Viet Nam or in other countries, to reflect on how the household's motivation and needs have been addressed in these specific cases. In particular, this review will strive to answer the question of to which extent climate change has been integrated into the resettlement agenda.
 - e. Draft the research study report of about 40-50 pages with findings (including gender analysis) and

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recommendations; Attend consultation meeting with project's partners organized by IOM to validate the key findings; Finalize the report to incorporate comments from IOM and project's partners.

- f. Present the report findings and recommendations at a national dissemination workshop.
- g. Regularly update IOM on research progress to ensure good coordination of the project's activities. Inform IOM as soon as possible of any issue that may negatively impact on the progress of the research. Recommend solutions and implement corrective actions as validated by IOM. The Consultant will receive necessary administrative support from IOM.

4. Tangible and measurable output of the work assignment, and delivery dates

Outputs	Expected delivery date (can be revised according to actual progress)
a. Report outline with key research questions in English;	Aug 2015
b. Inputs into the sampling strategy and questionnaires in English;	Aug - Sep 2015
c. Questions and guidelines for in-depth interviews/key informant interviews and focus group discussions. Criteria for selection of respondents/participants in English;	Aug - Sep 2015
d. Transcripts of interviews and detailed notes of focus group discussions;	Nov 2015
e. Draft report in English	Dec 2015
f. Final report in English	February 2016
g. Presentation on the study's findings and recommendations at the national dissemination workshop;	March 2016

5. Performance indicators for evaluation of results

- Timely delivery of expected outputs;
- Report well structured and well written in English, presenting information in a clear way, logical, factual, based on evidences from the quantitative and qualitative data as well as from literature review and relevant to the objectives of the research study.
- Final reports incorporating and addressing all comments from IOM and IOM's partners.

6. Required qualifications

- a. Advanced (Masters or above) academic qualifications is required in a relevant discipline
- b. Strong experience in quantitative and qualitative research and proficiency in technical and report writing in English;
- c. Track record of publications on areas related to migration-related issues, specifically environment-induced resettlement, rural development, and climate change adaptation.
- d. Demonstrated ability to effectively communicate and work with government agencies and other relevant stakeholders;
- e. Knowledge of human rights based approaches and gender analysis;
- f. Good presentation skills;
- g. Demonstrated ability to deliver quality results while respecting deadlines;
- h. Objectivity and ability to operate systemically;
- i. Proficiency in English (communication and report writing skills).

7. **To Apply:** Completed applications, including CV/IOM Personal History Form, which can be downloadable from the IOM Vietnam website at www.iom.int.vn, copies of diplomas and certificates, updated references (at least two), a copy of National ID/passport, a statement of good health signed by a certified medical doctor, etc. may be delivered to the IOM Sub-Office in Ho Chi Minh City at 1B Pham Ngoc Thach, District 1, or submitted electronically to hcmc@iom.int.

8. **Deadline to apply:** 09 August 2015, 5pm. No phone calls please. Applications are non-returnable and only selected candidates will be contacted.