



Vacancy announcement

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH support the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ has been working in Viet Nam for more than 20 years. On behalf of the German Government, GIZ provides advisory services to the Government of Viet Nam and is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy

The “**Programme Reform of Technical and Vocational Education and Training (TVET) in Viet Nam**” supports the Ministry of Labour, Invalids and Social Affairs, its General Directorate of Vocational Training and further main stakeholders to sustainably improve the performance and demand orientation of the Vietnamese TVET system. Programme components are TVET system advisory, Centre of Excellence of TVET – LILAMA 2 and vocational training for the waste water sector.

For the “Programme Reform of TVET in Viet Nam” – component TVET System Advisory – the programme is looking for qualified local candidates to fill the following position:

Senior Programme Officer

Duty station: Hanoi, Vietnam
Duration: initially until December 2017

Main responsibilities:

- Assisting programme initiatives to provide professional advisory services and technical support to the target groups in the field of TVET with a focus on TVET regulatory framework, cooperation with the business sector in TVET, Green(ing) TVET and awareness raising for TVET;
- Managing the areas of responsibility in line with programme objectives and agreements with superior: plan, implement and monitor measures related to TVET System Advisory services in the above mentioned fields;
- Acting as facilitator between short-term experts and counterparts for assigned missions;
- Innovation and knowledge management;
- Maintaining good relationship and cooperation with TVET stakeholders and other GIZ projects;
- Performing other duties and tasks at the request of the management.

Minimum requirements

- University degree in a relevant field e.g. education;
- At least 5 years of professional working experience in a similar position, experience in a similar position in a project/ programme of development cooperation; experience in educational management;
- Detail oriented, excellent communication skills;
- Proven ability for team work;
- Good working knowledge of modern telecommunication systems (including e-mail, fax and internet, related software) and relevant computer applications (e.g. MS Office);
- Excellent proficiency in written and spoken English, knowledge of German is an asset;
- Dynamic and self-motivated character, willingness to upskill as required by the tasks to be performed.

Successful candidates will enjoy good working conditions in a friendly and creative working environment, open corporate culture, competitive benefits and compensation and good policies of training and development.

Interested qualified candidates are invited to send the application in English, including copies of relevant certificates and references, either by email (to hr-giz@giz.de) or by post (to **GIZ Office Hanoi**, 6th Floor Hanoi Towers, 49 Hai Ba Trung Street, Hanoi, Vietnam), before **13 February 2015**

Note: Please state “**Application for the Senior Programme Officer – TVET programme**” in the subject line or on the envelope.

The short-listed candidates will be contacted within 4 weeks after the deadline. Telephone contact is not encouraged.

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(For further information please visit our website: www.giz.de)