

Area Development Program (ADP) Manager

World Vision Vietnam (WVV) invites competent Vietnamese candidates for the position: Area Development Program (ADP) Manager, based in Van Chan district, Yen Bai province.

An ADP is a 10-15 year community development program that is an integrated approach to community development, emphasizing the process of community participation, ownership and sustainability, while addressing the macro and micro causes of poverty to achieve the sustainable well being of children. ADPs are a phased approach to development, involving clear and consistent assessment, design, implementing, reporting, monitoring and evaluation and reflection phases. Each ADP is tailored to the needs of a specific community in alignment with WVV's strategic priorities. WVV works closely with district and commune local authorities and local partners to implement program activities.

Main Responsibilities:

This position provides overall leadership and management to the program in accordance with relevant strategies (e.g. national strategy, sectoral strategies, disaster preparedness plan, etc.), policies (e.g. Human Resources, Finance and Child Protection policies etc.), standards (e.g. Integrated Programming Model, LEAP, child sponsorship, etc.).

Requirements:

The following knowledge, skills and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on the job training:

- University graduate in any field, preferably in education, health, community development, or social work.
- Have at least 4 years relevant work experience in community development including demonstrated capacity in program management. Experience in program implementation, community mobilization and participatory approach would be an advantage.
- Knowledge and experience in capacity building for local stakeholders/partners.
- Well-developed presentation, negotiation and interpersonal skills.
- Ability to work with a minimum of supervision, exercise judgment, meet deadlines and work under pressure.
- Experience in managing and supervising staff.
- Well-developed written and oral communications skills in Vietnamese and English, particularly report writing skills.
- Good computer skills (word processing, excel and power point).
- Experience of working with ethnic minorities is preferred.
- Willingness to work at the project sites (district level) with frequent travel.

World Vision Vietnam is a Christian non-government organization. Applicants having working experience in a similar kind of organization will be an advantage.

Interested candidates are invited to send detailed Curriculum Vitae and WV Vietnam's standard Application Form to job_application@wvi.org before 15 January 2015

WVV Application Form and the detailed job description for this position can be found at World Vision Vietnam's website: <http://www.wvi.org/area-development-program-adp-manager-based-van-chan-d...>

Our contact details are:

People and Culture Department

World Vision International - Vietnam

Address: 4th floor, the HEAC building, 14-16 Ham Long street, Hanoi

Tel: 04. 39439920 (ext.123). Email: job_application@wvi.org

We give equal opportunity to every candidate, regardless of religion, race and gender.

A competitive salary, benefits and career development opportunity will be offered and commensurate with the experience, qualifications and responsibilities.

World Vision is a Christian humanitarian organization which works to improve the quality of life of people, especially children, who are marginalized and living in poverty regardless of religion, race and gender.