



World Agroforestry Centre – Vietnam Office Recruiting a Community Organiser based in Ha Tinh province, Vietnam.

The World Agroforestry Centre (ICRAF) is one of a network of the Consultative Group on International Agricultural Research (CGIAR). As a global leader in agroforestry research and development, ICRAF's ultimate purpose is to improve human welfare by reducing poverty, increasing cash income, improving food and nutritional security, and increasing environmental resilience through improved agroforestry systems. ICRAF has its headquarters in Nairobi, Kenya and works in 21 countries throughout Africa, Asia and Latin America.

The Position

The Community Organizer Officer will be focal point work between local partners and ICRAF Viet Nam with Climate Change Agriculture and Food Security (CCAFS) Climate-Smart Village in Ky Anh district, responsible for logistical preparations, organise meetings with local authorities, mass organisations, extension, and farmers. Workstation is based in Ky Anh district.

Duties and Responsibilities

The Community Organizer will be the primary contact person between local partners, ICRAF Viet Nam and CCAFS, responsible for

- a. Organising meetings with farmers, extension, government officials at village, commune and district levels
- b. Establishing and maintaining effective partnership with local stakeholders
- c. Collaborating with researcher and project officers in basic research activities, including situational analysis, baseline surveys and needs assessments
- d. Documenting field activities, progress reports
- e. Making logistical arrangements as required
- f. Assisting in developing and implementing monitoring and evaluation systems for the project activities
- g. Conducting household surveys

Qualifications and Skills Required:

- Must be a Vietnamese national
- Bachelor degree in social, agriculture/environmental science, economics or related discipline
- At least 3-year experience in research and/or rural development
- Experience with project management, budgeting, extension and participatory methods, working with international organizations are all meriting
- Excellent command of written and spoken Vietnamese, English communication skills are desired. Knowledge of ethnic languages is an advantage
- Knowledge about sustainable agriculture and climate change is a merit
- Excellent interpersonal skills and ability to work well in multicultural teams
- Self-directed; well organized; flexible
- Able to manage a range of activities to deadlines
- Able to generate creative, practical approaches to overcome challenging situations
- Microsoft Word package
- Proven negotiation skills, writing and documentation competencies
- Willingness to undertake frequent travel

Terms of offer

- This is a Nationally Professional Fixed Term position with a competitive salary and benefits package.
- The contract is for a period of 1 (one) year, with high possibility of renewal, subject to 3 (three) month probation period, assessment of performance and availability of resources.
- Opportunity for professional training

How to apply

Applications for the position must include:

- A cover letter illustrating your suitability for the position against the listed requirements
- A detailed curriculum vitae with publication records.
- The names and addresses of three referees, including telephone, and email address.

All correspondence should be addressed to the World Agroforestry Centre (ICRAF) Office Hanoi, at No. 17A, Nguyen Khang street, Trung Hoa ward, Cau Giay District, Hanoi, Vietnam OR via email: ICRAF-VIETNAM@CGIAR.ORG. Applicants should indicate "**Application – Community Organiser**" on their application letters and email submissions.

Applications will be considered **until 24th August 2014**. The qualified candidate is expected to be on board early in September.

Please note that only short-listed applicants will be contacted.

ICRAF believes that staff diversity promotes excellence, and strongly encourages women to apply. We invite you to learn more about ICRAF at our web site :

www.worldagroforestry.org/regions/southeast_asia/vietnam