

ASEAN YOUTH VOLUNTEER PROGRAMME (AYVP)
Inaugural Programme for the Development of
ASEAN Youth Eco-Leaders
through
Volunteerism & Community Engagement
15th August - 20th September 2013, Malaysia



Ministry of Youth and Sports



Asia Engage





Be an ASEAN Youth Eco-Leader

We are recruiting **100 ASEAN youth volunteers** between the **ages of 18 and 30** who are driven and motivated to help conserve and protect our region from the over-exploitation of natural resources and climate change.

As an ASEAN Youth Eco-Leader you will:

- ◆ *Strengthen your leadership skills in environmental conservation across the ASEAN region*
- ◆ *Gain knowledge and support to implement similar projects in your own country/community*
- ◆ *Learn, explore and experience ASEAN's unique biodiversity sites, eco-challenges and solutions while working towards protecting them. Be part of the team to explore and protect these four selected biodiversity sites:*
 - ◇ *Kampong Dew Firefly Sanctuary, Perak*
 - ◇ *Kuala Selangor Nature Park, Selangor*
 - ◇ *Mersing Coastal Communities, Johor*
 - ◇ *Setiu Wetlands, Terengganu*
- ◆ *Work with local communities to enhance their quality of life and conserve their natural surroundings*
- ◆ *Strengthen and apply your leadership and interpersonal skills through volunteerism and community engagement*
- ◆ *Participate in innovative and experiential learning programmes through community projects around the region*
- ◆ *Create friendships with youths from across ASEAN, while learning different cultures that makes us unique*
- ◆ *Gain regional recognition from Universiti Kebangsaan Malaysia (UKM) and the ASEAN Secretariat through certification and academic credits.*

The inaugural programme will be for 5 weeks:

Week 1: Orientation and training at Universiti Kebangsaan Malaysia (UKM or The National University of Malaysia) - the only university in this region that is located in about 100 hectares of forest reserve

Week 2 - 4: Work at the various selected bio-diversity sites in Malaysia (See page 3 for a map of the bio-diversity sites)

Week 5: Back to UKM for sharing and coordination, monitoring and evaluation of projects

The selection will be based on the merits of the individual. The closing date of application will be midnight 31st of May 2013. Only shortlisted volunteers will be notified. The selected participants will be notified after 30th of June 2013.

The programme will provide two way flight tickets, accommodation, 3 meals per day, project orientation and travels during the duration of the project.

Eligibility

Age 18 to 30 years old

Citizen of an ASEAN country

Interested applicants can come from:

- Universities/colleges,
- Industry and foundations,
- NGOs
- Government agencies
- Aspiring volunteer leaders who want to make a difference

Application & Bio-Diversity Sites

Application

Applications for this programme can be sent in 3 modes. Please choose only **ONE**, so as to avoid duplication.

- 1) By downloading the form from our website at www.asiaengage.org and filling it up electronically and submit it via email along with copies of relevant documents to: ayvpsecretariat@asiaengage.org.
- 2) By going to our online form at www.ayvpform.asiaengage.org and attach all relevant documents where indicated.
- 3) By filling up the form attached to this brochure manually, include copies of all relevant documents, and post them to the address below:

The AYVP@AsiaEngage Secretariat

Office of the Deputy Vice Chancellor (Industry and Community Partnerships) & Executive Director, AsiaEngage (ATNEU, AUN USR&S & AYVP)

Universiti Kebangsaan Malaysia,
(The National University of Malaysia)

43600 Bangi, Selangor, MALAYSIA

Tel: +603 8921 4922

Fax: +603 8921 4652

The Bio-Diversity Sites





ASEAN YOUTH VOLUNTEER PROGRAMME (AYVP)

Inaugural Programme for the Development of **ASEAN Youth Eco-Leaders** through Volunteerism & Community Engagement

Application Form

1.0 PERSONAL DETAILS

Name			
Date of birth			
Age			
Nationality			
Identification /No. Passport			
Occupation			
Address			
Gender			
Religion			
Telephone Number	Home : Office :	H/P : Fax :	
Email			
Institution /Organization			

2.0 NEXT OF KIN & MEDICAL HISTORY

2.1 WHO SHOULD WE CONTACT IF YOU ARE TAKEN ILL WHILST VOLUNTEERING? *

Name			
Relationship (*Mother/Father/Guardian/Spouse)			
Telephone Number	Home : Office :	H/P : Fax :	
Email Address			



2.2 TO HELP US ENSURE YOUR SAFETY AND ASSIGN YOU TO A SAFE AND APPROPRIATE TASK, PLEASE PROVIDE THE INFORMATION BELOW (IF RELEVANT):

- Medication that you are taking that a First Aider or Doctor would need to be aware of?
- Activity you may find difficult to carry out for health or other reasons?
- Other information we may need to know to ensure your safety e.g. hearing or vision difficulties, ability to communicate or understand instructions etc.

3.0 ACADEMIC QUALIFICATIONS

Highest academic qualification achieved (*Please include copy of each certificate obtained.)

Qualification	Year	Certificate

4.0 ENGLISH LANGUAGE QUALIFICATION(S)

4.1 Is English your first language?

 YES

 NO

4.2 Please provide details of your English language qualifications with results obtained and the date you took the test or will be taking the test below.

You must provide a copy of your English Language test score report with your application.

	Score	Date obtained
IELTS		
TOEFL		
MUET (For Malaysians)		
O Level or GSCE		
Others (Please specify) :		



For Questions 5.1 and 5.2: The combination of BOTH the write-ups above should NOT be more than 500 words. Attach additional paper to answer these question if you need to.

5.0 INFORMATION FOR SELECTION

5.1 Please provide reasons why we should select you to become an ASEAN Eco-Leader.

5.2 Please share your ideas on how you would lead an environmental project in your community after this programme.

7.0 EXPERIENCE AND SKILLS

7.1 Please describe briefly your previous volunteer experience, if any.
(If there is any proof to support the below, please include a copy)

Name of Project and Location	Job Description and Duties	Period	Reference: (Name/Contacts details/Designation)

7.2 Please indicate your additional skills/qualification/ experience / education if any
(If there is any proof to support the below, please include a copy)

Qualifications, Skills, Experience or Education. Tick (✓) where applicable			
	Teaching		Photography
	Writing		Driver's License

Translation	Boat Operation
Public Speaking	First Aid Certification
Computer Skills/Software	Business Management
Internet/ Information Search	Community Survey
Graphic Design	Camping/ Survival skills
Painting/ Carving/ Handicraft skills	Martial Arts

Others/ _____

8.0 VALIDATION

For students and working young professionals, please include proof of validation and release from your current learning institution/organization or company to participate in ASEAN Youth Eco Leaders Programme. A template/sample of this letter can be found at the end of this form.

9.0 MODE OF APPLICATION

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- 1) By filling up this form electronically and submitting it via email along with copies of relevant documents to: ayvpsecretariat@asiaengage.org.
- 2) By going to our online form at www.ayvpform.asiaengage.org and attach all relevant documents where indicated.
- 3) Print out this form and fill it up manually, include copies of all relevant documents, and post them to the address below:

The AYVP@AsiaEngage Secretariat

Office of the Deputy Vice Chancellor (Industry and Community Partnerships) &

Executive Director, AYVP@AsiaEngage

Universiti Kebangsaan Malaysia,

43600 Bangi, Selangor, MALAYSIA

Tel: +603 8921 4922

Fax: +603 8921 4652

E: ayvpsecretariat@asiaengage.org

Facebook: www.facebook.com/AsiaEngage

Twitter: www.twitter.com/AsiaEngage

The closing date of application will be midnight GMT, 31/05/ 2013. The selection will be based on the merits of the individual. Only shortlisted volunteers will be notified. There will be online or phone interviews conducted for shortlisted candidates. The selected participants will be notified after 30/06/13.

NOTICE

- Volunteers will not be paid any daily allowance or salary during the volunteering period.
- However transport from country of origin, accommodation, food, travels during the project period and insurance will be covered by the organizers.
- Volunteers are also required to always follow the host country's laws and regulation. If the volunteer breaches laws and regulation of the host country, they will be automatically expelled from the programme and will be subjected to legal proceedings based on the laws and regulation of the host country.
- If the organizers find that any information provided by the volunteers are not valid, the organizers will automatically reject the application or expel the volunteer from the programme.
- By completing and signing the application form online the volunteers are reminded that they have agreed to the above terms and they will have to free the organization from any future indemnity claim

Signature _____

Date _____

The AYVP@AsiaEngage Secretariat
Office of the Deputy Vice-Chancellor (Industry and Community Partnerships),
& Executive Director, AsiaEngage (ATNEU, AUN USR&S & AYVP)
Universiti Kebangsaan Malaysia,
(The National University of Malaysia)
43600 Bangi, Selangor,
MALAYSIA.

Date : _____

Dear Sir/Madam,

RE: VALIDATION LETTER TO PARTICIPATE IN ASEAN YOUTH ECO LEADERS PROGRAMME.

Refer to the subject,

_____ (the volunteer name) is a
student/employee of _____ (the institution/
organization/ company). We hereby agree to release him/ her to participate in the ASEAN
Youth Eco Leaders Programme which will take place in Malaysia from the 15 of August -
20 September 2013.

For further verification please contact _____

_____ (the institution/
organization/ company).

Signature/validation

.....
(signature & official stamp)

The AYVP@AsiaEngage Secretariat
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(Industry and Community Partnerships) &
Executive Director, AYVP@AsiaEngage
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