



**EMPLOYMENT OPPORTUNITY
WITH AN INTERNATIONAL NON-GOVERNMENT ORGANIZATION (INGO)**

Population Services International (PSI) is a leading global health organization with programs targeting malaria, child survival, HIV and reproductive health. Working in partnership within the public and private sectors, and harnessing the power of the markets, PSI provides life-saving products, clinical services and behavior change communications that empower the world's most vulnerable populations to lead healthier lives. PSI has programs in 67 countries. For more information, please visit www.psi.org

We are currently seeking a talented and motivated Vietnamese individual working with our dynamic team in Hanoi or Ho Chi Minh (preferred) for below position:

Job Title: HEALTH SERVICES COORDINATOR

Report to: Health Services Manager

Job purposes: The Health Services Coordinator (HS Coordinator) is responsible for planning, implementing and monitoring various aspects of PSI/Vietnam's efforts to strengthen the capacity of private sector providers (pharmacists as well as clinic-based providers) to provide quality services and appropriate referrals to public facilities for the prevention and treatment of tuberculosis, hypertension and other health issues. The HS Coordinator will contribute to the selection, training, supportive supervision and monitoring of affiliated private providers. This position will also be responsible for strengthening PSI's collaboration with provincial partners, local authorities and other implementing partners.

The HS Coordinator will provide day-to-day management and supervision of field-based Quality Improvement (QI) Officers to enable trained private providers to consistently comply with national technical standards and project requirements.

Major duties:

- The HS Coordinator will contribute to the selection, training, supportive supervision and monitoring of private providers including pharmacists and clinicians. This will involve in (i) working closely with PSI technical staff, MOH/DOH and training consultants to identify training needs, develop curricula, implement training and conduct periodic supportive supervision visits; (ii) coordinating with local Department of Health etc., (iii) providing periodic visits project trained private providers to improve adherence to quality service delivery standards
- Provide day-to-day management and support for a team of QI Officers, ensuring smooth and effective operation work of QA/QC work for service delivery
- Work with HS Manager to coordinate with other PSI departments to conduct project related activities in the fields.
- Create good relationship and effective coordination with provincial health authorities
- Represent PSI Vietnam at provincial/regional levels technical meetings or events as requested/authorized.

Selection criteria

- Medical doctor, other additional degrees in public health/health administration, epidemiology etc, will be an added advantage.
- At least 2 years experience in health care services provision or health development projects at community level. Preference given to those with experience in training provision and/or QA/QC for health workers.
- Experience working in private health sectors an added advantage.
- Knowledgeable regarding tuberculosis control, non-communicable diseases and other public health priorities.
- Strong English written and verbal communication skills. Good competency in MS suites.

A competitive remuneration package will be offered to the successful candidate

Interested candidates are requested to submit detailed curriculum vitae (CV) with a letter of interest indicating the position you are applying for as well as copies of relevant certificates/degrees **no later than 17:00 pm on October 15th, 2012** to **HR Department, PSI Vietnam; Address: 4th Floor, Side B, TOSERCO Building, 273 Kim Ma, Ba Dinh, Hanoi; Email:**hr@psi.org.vn **or fax:** (04) 3944 6323; *Only short-listed candidates will be contacted for interviews. Please do not contact via telephone. Dossier will not be returned*