

POST ANNOUNCEMENT

The United Nations Office on Drugs and Crime (UNODC) Viet Nam Country Office is seeking qualified consultant for an assessment on technical capacity and organizational structure of groups of people who use drugs.

Tasks and Responsibilities:

Under the supervision of UNODC Regional HIV Advisor and National HIV Programme Officer and in consultation with relevant UN staff in Viet Nam, the consultant will:

1. Prepare a detailed work plan for carrying out the assignment.
2. Map the geographical presence, technical and organizational capacity of and the connections, if any, among groups of people who use drugs, including self-support groups and other emerging networks of people who use drugs
3. Identify similarities and variations of these groups in terms of geographic region, size, membership, group activities, development tendency, and future plan
4. Identify their needs for sustainable development
5. Identify government authorities (provincial levels downwards)'s experience, approach and perspectives on the role of the affected drug user population in relation to effective HIV programmes
6. Act as facilitator at workshops to disseminate results of the assessment to ensure that project activities are closely coordinated with other programmes, projects and activities undertaken in the same geographic locations.

Qualifications required:

- Master degree or higher in development studies, sociology or public health related fields
- A minimum of 7 years of professional experience, specifically in the field of HIV, drug use and community development
- Proven work experience with self-support groups of drug users, high risk groups, PLWH
- Extensive knowledge of, and experience in applying quantitative and qualitative research methodology;
- Ability to plan and conduct all works related to data collection and analysis;
- Solid experience in working with stakeholders: government agencies at national and local level, civil society, multilateral institutions, ethnics etc;
- A track record of conducting various types of research and studies;
- Excellent communication and interviewing skills.
- Excellent Vietnamese writing and analytical skills. Good English speaking and writing skills required.
- Good at computer use, especially Word, Excel, PowerPoint and data analysis applications.

Application Procedures:

Those who are interested in the above position should submit their detailed curriculum vitae (CV), UN P11 form (attached), financial offer (attached) with consultancy fee, and other relevant documents in a sealed envelope, indicating post title and send to:

Recruitment for consultant (G32)

United Nations Office on Drugs and Crime (UNODC)

Room 301- 41A Ly Thai To, Hoan Kiem, Hanoi

fo.vietnam@unodc.org

All applications must reach the above address by **5.00 p.m., 19 September, 2012** at the latest.

NB:

- Failure to provide supporting documents as specified in the announcement will result in an incomplete application. Candidates who submit incomplete applications will Not be considered.
- Applicants employed as a civil servant or government official, whose applications are successful will be required to provide a letter from his/her employer/organization indicating no objection to paid employment to UNODC for a period of unpaid leave from current employer.
- Only candidates under positive consideration will be notified.