

Norwegian Church Aid works with people and organisations around the world in their struggle to eradicate poverty and injustice.

We provide emergency assistance in disasters and work for long-term development in local communities. In order to address the root causes of poverty, we advocate for just decisions by public authorities, businesses and religious leaders.

Regional Funding Adviser South East Asia

Norwegian Church Aid (NCA) seeks an experienced person to support efforts to increase and diversify the funding base for its country programs in Laos, Myanmar, Thailand and Vietnam. The position will work closely with NCA's Area and Country Offices in South East Asia and Area Team Leader and Global Funding Advisors in Oslo, Norway. Travel to and support of other NCA programs in Asia may be discussed.

Duration: End of 2014, with possibility for extension

Duty Station: Vientiane, Laos

Norwegian Church Aid makes use of an electronic gateway for recruitments. Hence you may easily enter your CV, write an application and attach certificates. Only applicants using NCA electronic recruitment gateway will be considered for the position.

Reference no.: 1397930686

Deadline for application: 15.05.2012

[Apply for position](#)

Contact info.:

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Job description

- Elaborate funding strategies and plans including for strengthening organizational capacity
- Identify funding opportunities that match NCA's strategies
- Develop and quality assure funding proposals, agreements, reports and communication with donors
- Enhance capacity of NCA country offices and partners for proposal development and donor relationship management and compliance
- Develop joint proposals with other NCA departments and countries and sister organisations in the ACT Alliance
- Remain up-to-date and share information on donor calls, policies, requirements and trends

Personal qualities

- Excellent mentoring, facilitation, communication and networkings skills
- Analytical and strategic
- Able to work systematically towards deadlines
- Ambitious with respect to constant improvement of own and others' work
- Open and transparent, encouraging colleagues' participation, involvement and learning
- Sensitive and respectful towards other customs and

Qualifications

- Documented experience with donor relationship building, funding and compliance processes of e.g. ECHO, EuropeAid, USAID, foundations and/or the UN system
- Minimum 3 years practical experience with project and donor cycle management
- Minimum Bachelor and preferably Master degree in a relevant discipline
- Written English language skills on native speaker's level
- Knowledge of results-based project management
- Experience with working with civil society and faith based organizations is an advantage
- Exposure to consortia and inter-organizational processes

cultures

- Willing to travel extensively